



## Oregon American Legion Riders Guidelines



**MISSION:** The ORALR serves the purpose of the ALR, upholding the declared principles of The American Legion as well as conforming and abiding by the regulations and decisions of the Department, or other duly constituted Department governing body. We support the objectives of The American Legion by participation in events, parades, and ceremonies in service to our community, state, and nation. We use our association to promote and support American Legion programs. ORALR will work to improve the public's perception of the motorcycling community by promoting the honorable nature of service to one's community, state, and nation through the sport of motorcycling.

**PURPOSE:** The ORALR helps new ALR Chapters get started, guiding the new chapter through (LEAD) training for the new chapter officers and members.

The ORALR collects and shares information pertaining to Oregon Legion Rider Chapters. This includes but is not limited to events, policies, successes, and challenges. Chapters are encouraged to share their events and good news with ORALR while also communicating issues they face which make it difficult for them to serve the mission of the American Legion Riders. The ORALR helps organize chapters to reach common goals and participate in large events. The ORALR collects and consolidates quarterly chapter reports for distribution to the Department of Oregon ALR Committee. This data is also used to award the Department of Oregon ALR Chapter of the Year. The ORALR organizes and/or conducts training that furthers the missions of the ALR and The American Legion. Examples include flag line and leadership training.

**ORGANIZATION:** The Oregon American Legion Riders (ORALR) officers are a group of leaders committed to training, organizing, and promoting the individual ALR chapters in Oregon.

This officer group consists of up to seven members, with 5 elected annually by ORALR members. These officers must be ALR members in good standing with existing Oregon chapters.

- **Director** – Chairperson of meetings and general supervisor of the affairs of the ORALR, appoint committees.
- **Vice Director East-** Takes the place of Director as needed. Directly communicate with Chapters in their region to encourage involvement, help solve problems and recognize the Chapters accomplishments at the State level. Assists with American Legion Rider Chapter startup and training.
- **Vice Director West-** Takes the place of Director as needed. Directly communicate with Chapters in their region to encourage involvement, help solve problems and recognize the Chapters accomplishments at the State level. Assists with American Legion Rider Chapter startup and training.
- **Adjutant** – Records minutes of meetings, assist with quarterly reports, primary communications manager. Provides detail of Department ORALR fund balances.
- **SGT at Arms** – Secure meeting location and setup, manage meeting decorum.
- (Appointed) **-Chaplain** Opening and closing ORALR meetings.
- (Appointed) **-Historian/Webmaster-** Update website, record photos and events submitted, Assists with Quarterly reports



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**MEETINGS:** All ALR members at Oregon Posts are Oregon American Legion Riders and are encouraged to attend ORALR meetings, make proposals, run for office, and vote.

Meetings will be held at least quarterly. Meetings will be held at varying chapter locations throughout the state. A minimum of seven members – including three officers – constitutes a quorum at quarterly meetings. The ORALR officers may meet more frequently as needed.

Elections will be held annually in April or May, installing new officers in June. Vacancies may be filled by majority vote at scheduled ORALR meeting.

If incoming Director is new to position, Past Director and Board may assist in duties (agenda, etc..)

**PROGRAMS:**

**Rider of the Year:** Note that Rider of the Year is a Department ALR program administered by the Department of Oregon American Legion Riders Committee. Submission form is on the Oregon ALR website, [oregonalriders.org](http://oregonalriders.org). Posts are encouraged to nominate Riders for this award prior to May 15 annually. Award may be presented at the Department Convention in June.

**Large & Small Chapter of the Year:** The ORALR officers will review quarterly reports for the year and select Chapter of the Year no later than May 15. Adjutant will pass the selection on to the Committee for presentation at in June.

**Hot Potato:** Official rules are on the Oregon ALR website, [oregonalriders.org](http://oregonalriders.org). The goal of this program is to encourage Riders to ride with ALR members and visit other posts.

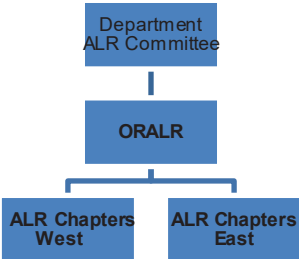
**Totem:** Official rules are on the Oregon ALR website, [oregonalriders.org](http://oregonalriders.org). The goal of this program is also to encourage Riders to ride with ALR members and visit other posts.

**STANDARDS:** Minimum basic standard for Riders’ vest is ALR back patch which may include Oregon chapter, Post number and or city; 2” X 3” American flag front, top left; MIA/POW patch 2 3/8” x 3” front, top right. (See National American Legion program recommendations)

**WEBSITE Management:** The ORALR will maintain the Oregon American Legion Riders website at [oregonalriders.org](http://oregonalriders.org). ALR chapters are requested to donate \$2.00 per ALR member annually in December each year in support of website costs. Use the ALR donation form found on the Oregon ALR website.

**CHANGES TO Guidelines:** These Guidelines are meant to be a living document, a set of guidelines to help Oregon ALR chapters work together to further the mission of the ALR and The American Legion. Changes, additions, or deletions to this document should be considered frequently and shall be approved by a simple majority vote at any ORALR quarterly meeting.

Approved changes will be summarized and noted with the date of approval as an appendix to this document.





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Date Signed: Dec 9, 2023

Director, ORALR Paul R Moss

ALR Committee Chair Sam Sears

**Links**

Quarterly Reports: [QUARTERLY DIRECTORS REPORT - THE OREGON AMERICAN LEGION RIDERS \(oregonalriders.org\)](https://oregonalriders.org)

Chapter donation [ORALR-Donation-form.docx \(live.com\)](#)

Chapter of the Year [Microsoft Word - 27-Riders-Chapter-of-the-Year-2.doc \(oregonalriders.org\)](#)

Rider of the Year [Rider of the Year Form - THE OREGON AMERICAN LEGION RIDERS \(oregonalriders.org\)](#)

**Appendix:**

Inactivate ORALR Code of Procedures and SOP. Activate ORALR Guidelines	12-09-2023	Rev A